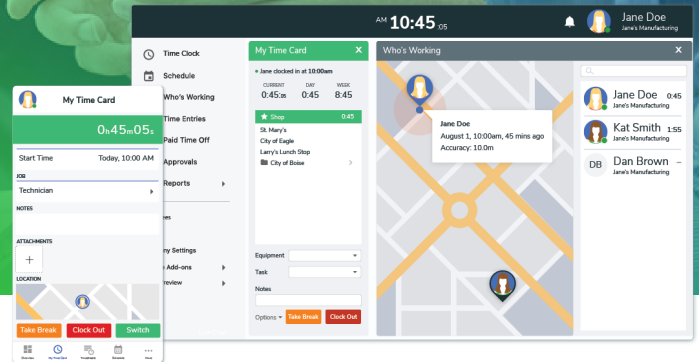


QUICKBOOKS TIME FOR PROFESSIONAL SERVICES

# Time tracking for professional services

Add value with more accurate time data

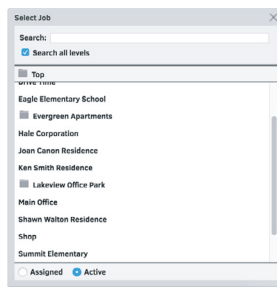
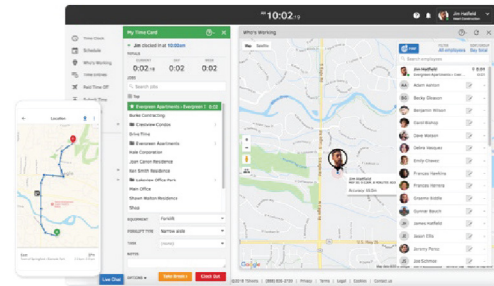
QuickBooks Time



Whether you use value pricing or charge by the hour, billing your clients can be tricky without the proper time tracking procedures. And time tracking can be time-consuming for professionals who use outdated systems to track their billable hours against different jobs and clients. QuickBooks Time's automated time tracking with job codes streamlines value pricing, helps you stay on top of billable hours, and increases productivity.

## Time tracking

For use on any device with an internet connection, cloud-based time tracking allows you to clock in and out and track time against different jobs and clients quickly. Your workday is always organized, and time is recorded to-the-second for better, more accurate billing.



## Job Codes

Tracking time against multiple clients can be frustrating, even for the most organized professionals. QuickBooks Time offers time tracking complete with job codes, so you can quickly choose the job you're working on from a drop-down menu each time you punch the clock.

## Detailed reports

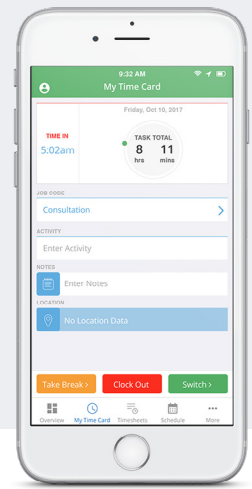
Take the guesswork out of your practice. QuickBooks Time's detailed reports allow you to view time tracked against clients and jobs, so you're never in the dark about where your valuable time is spent.



# Easy, accurate timesheets

Reduce labor costs and save 4% on payroll<sup>1</sup>

Incorporate QuickBooks Time into your professional services business for a simple, accurate time tracking solution you can use anywhere. QuickBooks Time even syncs with top-rated accounting systems, to increase productivity and simplify invoicing.



## Features for your practice



### Mobile Tracking

Employees can clock in and out from a web dashboard or mobile app. Employers can use any mobile device to manage employee time and schedules.



### Who's Working window

See who's on the clock, how long they've been working, where they're working, and what they're working on.



### Alerts and Approvals

Always know when overtime is near. Get alerts before expensive overtime begins, online and on the mobile app. Receive reminders to approve timesheets before running payroll.



### Kiosk Time Clock

Got an offsite event and still need to track labor data? A tablet-optimized time clock makes clocking in and out from a single location a breeze. Photo capture curbs time theft and buddy punching.

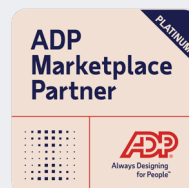
*"I love the functionality of QuickBooks Time. It is the best tool businesses use to track time by services or clients. The customer support is hands down the best support from a software I have ever received!"*

- Dan L., Ignite Spot

## Supercharge your ADP® time cards with QuickBooks Time

ADP Workforce Now® clients start your free trial [here](#).

RUN Powered by ADP® clients start your free trial [here](#).



Already use QuickBooks Time & ADP?

Get the QuickBooks Time Connector app on ADP Marketplace here:

[\*\*ADP Workforce Now\*\*](#)  
[\*\*RUN Powered by ADP\*\*](#)

Not yet an ADP client?  
Email us at [Time@intuit.com](mailto:Time@intuit.com)

<sup>1</sup>Based on an industry survey of 731 people who manage employee time, conducted by QuickBooks Time, in September 2018. <sup>2</sup>Based on a survey of 1,408 customers in the U.S. in August 2021. On average, businesses that report gross payroll costs savings save 4.00%. On average, businesses that report an increase in billable time added 9.96%. ADP, the ADP logo, ADP Workforce Now, RUN Powered by ADP, and ADP Vantage HCM are trademarks of ADP, Inc. or its affiliates or licensors. The information in this document was prepared by Intuit and Intuit is solely responsible for its accuracy and completeness. ADP makes no representation as to the accuracy or completeness of any information contained herein.