



TripLog Mileage for ADP Workforce Now®

Frequently Asked Questions

What is TripLog Mileage?

TripLog is a comprehensive mileage and expense reimbursement solution that helps increase productivity and accountability through automatic mileage tracking via mobile application and easy approval management via web portal.

How does TripLog integrate with ADP®?

TripLog tracks employee expenses through bank feeds, credit cards and OCR (receipt capture). Track mileage automatically via smartphone app or TripLog Drive™ GPS device. With ADP Workforce Now, TripLog has bi-directional data exchange between the data connector and end user with a real-time data sync, giving you up-to-date data immediately and ability to expense directly to ADP pay data.

How can TripLog help improve my current mileage tracking process?

Manually logging and processing mileage reports can eat up otherwise productive employee hours, not to mention the cost of over-reimbursement via improper mileage logs, and dedicated admin time. TripLog can save your company thousands in reimbursement costs per employee.

How much does TripLog cost?

TripLog costs \$7 per user, which includes the mileage app with automatic tracking and cloud-based web dashboard for approval and submission to payroll.

Who is TripLog Mileage for?

TripLog provides mileage and expense tracking for enterprises with mobile employees who use personal or company vehicles for business purposes and need to submit mileage logs for reimbursement. This includes sales, health-care professionals and all mobile employees.

What types of mileage programs does TripLog support?

Simple cents-per-mile reimbursement is just one of the mileage programs we offer at TripLog. We specialize in all IRS-compliant mileage programs including car allowance, smart mileage rate, fuel cards, and fixed and variable rates. Contact us for a complimentary money-saving analysis. We would love to develop a tailored solution to fit your organization.

Why should I use TripLog?

Is your company losing time and money through over-reimbursement, manually logging mileage, and travel-related expenses such as car allowance or fuel cards, and you don't know how to fix it? With cost-saving tools, TripLog's mileage reimbursement app for companies delivers high ROI, makes employees accountable, reveals driving routes, generates automated reports and tracks time for measuring job performance.

What is TripLog's onboarding process?

The one-time onboarding involves simply uploading a .csv file of employees' names, email addresses and phone numbers, or profile synchronization via ADP Workforce Now. TripLog then sends an automated email to employees so they can create an account and download the app.

What is the TripLog Drive?

TripLog Drive is an optional hardware tool with button classification and internal GPS that allows employees to record trips without needing their phones. TripLog Drive captures your mileage and the TripLog app works as a visual display, trip management and additional storage. TripLog Drive and the TripLog app work in tandem.

About TripLog

TripLog is a comprehensive mileage and expense reimbursement platform that helps increase productivity and accountability, resulting in significant cost savings to employee mileage reimbursement programs. The platform adds on to current HCM and payroll solutions for enhanced expense capturing and reimbursement.

Visit [ADP Marketplace](#) to learn more about [TripLog Mileage](#)



**ADP
Marketplace
Partner**



The Value of ADP Marketplace

Get everything you need to manage your people better, from hire to retire. Say goodbye to siloed systems, and hello to powerful HR apps all in one place — connected to your ADP solution.

- Easy and secure
- Seamless integration
- Single sign-on

ADP, the ADP logo, ADP Workforce Now, and Always Designing for People are trademarks of ADP, Inc. Copyright © 2021 ADP, Inc. All rights reserved.

The information in this document was prepared by TripLog and TripLog is solely responsible for its accuracy and completeness. ADP makes no representation as to the accuracy or completeness of any information contained herein.