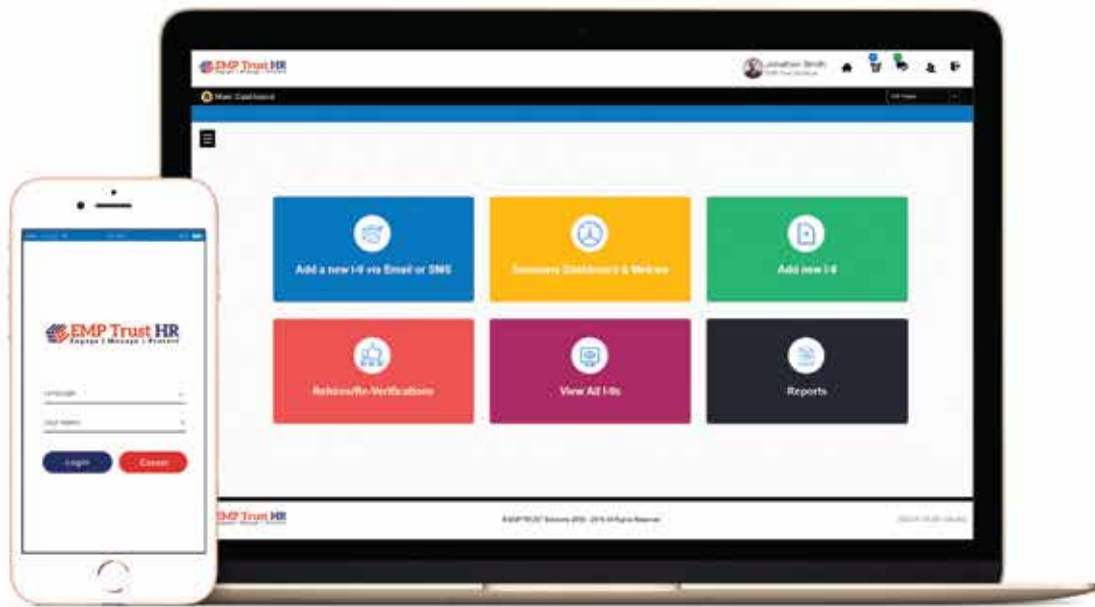# The electronic I-9 solution preferred by
I-9 legal experts

EMP Trust provides Form I-9 software that is fully electronic to complete the Form I-9 information as part of the employee hiring process. Automated workflows allow new hires to complete the form without errors and sign the form. Managers can review information and verify work eligibility with legal documentation presented by the new employee. Employers can print the Form I-9 after verification and store supporting documentation with complete event logs required for ICE Audits.

Step by step guidance reduce errors and improve legal compliance with USCIS regulations. Alerts and email notifications provide reminders of upcoming tasks, so you never miss deadlines for I-9 receipts or expiring work authorizations. Solution allows users to complete the Form I-9 using a phone, tablets and computers using any web browser.

Electronic Form I-9 Benefits

- Increase legal compliance.
- Decrease I-9 processing errors.
- Improve I-9 processing times.
- Eliminate paper storage.
- Reduce legal & financial liabilities.

Easy to use Form I-9 & E-Verify solutions
for companies

Integration with E-Verify

Forms are fully integrated with E-Verify to verify work authorization with DHS and Social Security Administration with full case management.

Self-Service & Electronic Signatures

Allow employees to sign Form I-9 using electronic signatures that comply with E-Signature Act. Users can receive emails or SMS and complete section 1 for review by managers or use a secure self-service portal.

Help Guides & Video Tutorials

Help Guides and videos with step by step guidance for users to successfully complete Form I-9 without missing data or errors.

Real Time Reports & Dashboards

Standard and custom reports allow core users to instantly view built-in reports related to I-9 and E-Verify status and to analyze employee data across your organization.

Electronic I-9 & Paper I-9 Support

Electronically store and retrieve all active Form I-9 including paper I-9 stored in the system. Bulk print all required forms for an audit with related notes and audit reports.

Tasks Alerts & Reminders

Multiple email alerts provide tracking and reporting on key activity including work expiration dates and upcoming task with automated reminders.
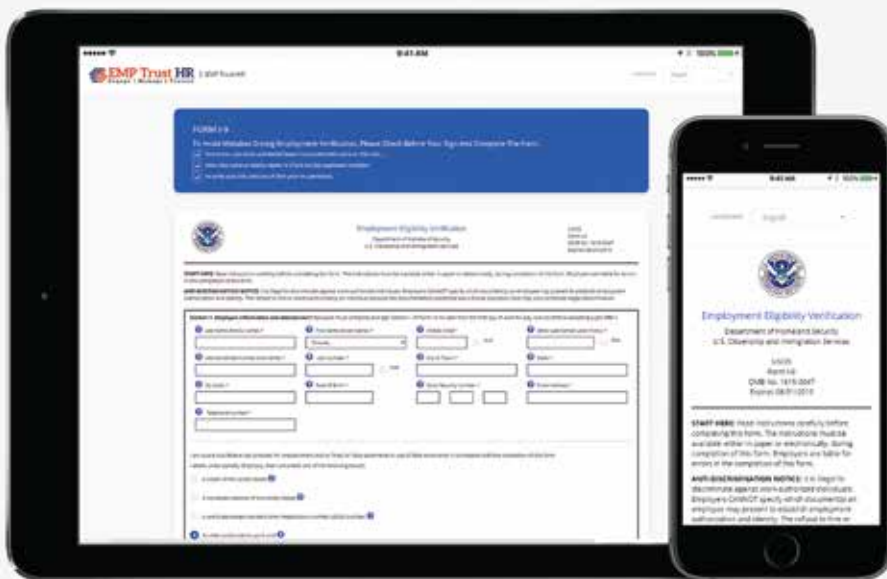
Audit Reports

Detailed audit reports for all activity with timestamps, enable meeting any government audits with change and forensic reports providing compliance with every requirement.

I-9 Remediation Tools

Our solution provides tools to scan, digitize and audit legacy paper I-9 and provides a detailed report of any potential errors or issues for corrective actions.

EMP Trust HR
Engage | Manage | Protect

Service Features and Benefits of Our Form I-9 Services

Key features include:

- Electronic signature for both employee and management.
- 24 x 7 x 365 days access to view, update or re-verify forms based on user rights.
- Full audit records with time stamps.
- Support for paper I-9 remediation with audit tools.