



ADP® Timekeeping for quicker and more accurate payroll

Businesses that combine their payroll system with timekeeping are **44%** more likely to minimize their payroll error rate (to 2% or less).*

To learn more about how you can simplify payroll and time tracking, contact me today.

When you use RUN Powered by ADP® with ADP® Timekeeping, accurate payroll is as easy as 1-2-3

1. Collect

- ✓ Easy to set up users, rules and preferences
- ✓ Time and punch capture from employees as they work
- ✓ Secure time tracking via browser or mobile device
- ✓ Connect to ADP® Time Kiosk virtual timecard (Android™ or iOS tablets) which offers badge and facial recognition
- ✓ Employee registration not required

2. Review

- ✓ Calendar-style views optimized for the tasks employees, managers and practitioners perform
- ✓ At-a-glance weekly and pay period summaries
- ✓ Time-entry issues highlighted in daily total display
- ✓ Prior period timecard view ties back to paycheck

3. Run

- ✓ Timecard viewing and editing from payroll home screen – both between and during payroll runs
- ✓ One dashboard to prepare time records and payroll

HOME EMPLOYEES COMPANY REPORTS TAXES GENERAL LEDGER

Employee Timecard for: Lord, Jon

PI GR LJ GI

Total Time

Pay Period: Oct 14 - Oct 20

34:00 hh:mm

SUBMIT TIME OFF

Weekly Summary

Week 2 (Oct 14 - Oct 20)

Regular	40:00
Overtime	0:00
Vacation	0:00

Pay Period Summary

Hours	hh:mm
Regular	40:00
Overtime	0:00
Vacation	0:00

Show Details

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
14 8:00 8:00 AM - 4:00 PM	15 8:00 8:00 AM - 4:00 PM	16 8:00 8:00 AM - 4:00 PM	17 10:00 8:00 AM - 6:00 PM	18 +	19 +	20 +



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*American Payroll Association, Nov. 2018, "3 Key Benefits of Integrated Timekeeping and Payroll"